

**AGENDA**  
**Library Board of Trustees**  
**Verona Public Library**  
**500 Silent Street**  
**Verona, WI 53593**  
**608-845-7180**

**Wednesday, February 5, 2025 at 6:30 p.m.**  
**Library Conference Room**

Present: Burkart, Hopp, Conwell, Braithwaite, Frey, Jones, Franke, Spencer

Call to order: 6:30 pm. Introductions for new member, Skyler Franke.

Approval of the Regular Meeting Minutes of 1/8/25

- Motion by Braithwaite, 2<sup>nd</sup> by Conwell. Motion carries.

Review and approval of the January 2025 invoices

- Motion by Conwell, 2<sup>nd</sup> by Jones. Motion carries.

Public Comments

- None

City Council Liaison's report

- Feedback soliciting city's comprehensive plan
- Idea pursued for community city located at old library with Rec Dept, Senior Services, Library

Library Director's report

- Artist in residence applications
- Remodeling project for AV upgrades
- RFP draft for space needs
- 2025 marketing plan

Old Business

- Discussion of library strategic planning and feedback regarding draft document. Draft to be revised for feedback and aimed for approval at March or April meeting.

New Business

- Discussion and possible action regarding the 2024 DPI State of Wisconsin Library Annual Report. Motion by Spencer, 2<sup>nd</sup> by Braithwaite. Motion Carries.
- Discussion and possible action regarding the RFP for a library space needs assessment. Brandon and Stacey to make final edits to RFP and share to members. Publications aimed for late February to early March.

- Discussion and possible action regarding the Circulation Policy. Motion to postpone to next month. Motion by Conwell, 2<sup>nd</sup> by Jones. Motion carries.

Motion to adjourn by Franke, 2<sup>nd</sup> by Conwell. Motion carries. Adjourned at 8:45pm.

Library Board approved, March 5, 2025