<u>**AGENDA**</u>
Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593
608-845-7180

Wednesday, February 5, 2025 at 6:30 p.m.
Library Conference Room

Call to order
- Approval of the Regular Meeting Minutes of 1/8/25
- Review and approval of the January 2025 invoices
- Public Comments
- City Council Liaison's report
- Library Director's report
- Old Business
    1. Discussion of library strategic planning
- New Business
    1. Discussion and possible action regarding the Circulation Policy
    2. Discussion and possible action regarding the 2024 DPI State of Wisconsin Library Annual Report
    3. Discussion and possible action regarding the RFP for a library space needs assessment

Library Board Meeting Notes

Wednesday, January 8, 2025 at 6:30 p.m. Library Conference Room

Attendees:
Present: Braithwaite, Burkart, Frey, Hopp, Spencer
Absent: Conwell

Call to Order: Hopp called the meeting to order at 6:28

Approval of the Regular Meeting Minutes of 9/4/24
Spencer moved / Frey Seconded / Motion caries

Review and approval of the December 2024 invoices
Jones Moved / Spencer Seconded / Motion Carries

Public Comments
None

City Council Liaison's report
No additional updates from city on library activities.

Library Director's report
Review of contents of directors report.

Notified board on resignation of Regina Fuller-White

Old Business
1. Discussion of Board By-laws
    1. Discussed timeline to align with month following publishing of strategic plan
    2. Discussed sections to update to align with strategic plan and municipal code changes
    3. Tabling this agenda item until after strategic planning complete.

2. Discussion of Library strategic planning
    1. Initial team and board surveys completing. Last call for additions.
    2. SCLS Building advising consultant. Stacey to discuss having a brief review of the library Deb Hefner
    3. Stacey to follow-up with Shawn from SCLS on the initial draft and findings.

Board reviewed initial survey data formatting and provided feedback.
Targeting full data set review for Feb meeting

New Business
1. Review of Library Director 2024 goals and approval of 2025 goals
Reviewed Stacey's 2024 performance and discussed additions to 2025 goals.
Congratulated the Director on their 2024 performance
Requested a review of the Marketing Plan in Feb meeting

Adjournment:
A motion to adjourn was made by Frey Seconded by Jones, Adjournment approved

Director's Report
Verona Public Library
January 2025

Circulation

Items Circulated	2025	2024	2023	2022	2021
January		48,218	47.722	46,024	29,669
February		47,599	46,003	42,218	28,925
March		50,433	52,026	49,314	36,647
April		45,552	46,674	47,514	31,448
May		43,352	44,226	42,775	32,633
June		57,330	59,454	52,827	52,142
July		60,127	58,102	52,448	52,220
August		55,179	58,081	55,184	51,007
September		46,523	45,429	45,066	42,894
October		47,097	47,785	42,440	43,527
November		46,203	44,975	43,939	43,507
December		44,005	43,655	42,000	39,089
Total		591,618	594,132	561,749	483,708

New Library Cards	2025	2024	2023	2022	2021
January		171	188	119	27
February		176	137	149	36
March		189	176	155	24
April		150	152	129	36
May		124	142	140	71
June		262	290	344	179
July		217	218	239	160
August		195	212	206	129
September		136	141	141	105
October		187	170	150	99
November		148	119	144	64
December		117	128	122	87
Total		2,072	1,423	2,038	1,017

Holds	2025	2024	2023	2022	2021
January		15,085	14,929	15,139	18,260
February		13,421	13,005	11,617	17,130
March		13,282	13,586	12,878	18,193
April		12,906	12,658	12,098	15,698
May		12,364	13,483	11,820	14,236
June		13,958	13,854	11,984	13,328
July		14,280	14,445	11,735	11,621
August		12,759	13,607	13,389	13,510
September		13,527	13,587	12,506	13,252
October		12,639	12,645	11,924	13,304
November		13,020	12,971	12,888	12,679
December		11,760	11,054	10,313	11,069
Total		159,001	119,516	148,291	172,280

Reference

Reference Statistics, through January 23, 2024

Computer Lab Use: 637

Test Proctoring: 7 exams

Outer Library Loans: 32 requests

Personal Archiving Lab Sessions: 8

Library Visits	2025	2024	2024	2022	2021
January		16,183	16,183	10,780	0
February		18,492	18,492	11,193	0
March		19,457	19,457	13,628	0
April		17,727	17,727	16,488	2,889
May		17,169	17,169	12,366	5,015
June		23,528	23,528	16,624	11,757
July		23,261	23,261	17,057	13,407
August		22,187	22,187	18,830	13,267
September		17,053	17,053	13,890	10,746
October		19,832	19,832	14,009	10,346
November		16,116	16,116	15,729	9,371
December		15,805	15,805	13,552	10,562
Total		226,810	226,810	174,146	87,360

Reference questions	2025	2024	2023	2022	2021
January		1,929	1,640	1,061	821
February		2,161	1,638	1,653	924
March		1,989	1,830	1,758	1,347
April		2,004	1,896	1,226	948
May		1,995	2,031	1,117	1,085
June		2,638	2,487	2,183	2,200
July		2,144	2,058	1,691	2,365
August		2,242	2,331	2,075	1,847
September		1,490	1,837	1,341	1,543
October		1,804	1,840	1,566	581
November		1,340	1,836	1,628	458
December		1,431	1,835	1,356	721
TOTAL		**23,394**	**23,259**	**18,655**	**14,840**

Meeting Room Use	2025	2024	2023	2022	2021
January		560	474	164	-
February		674	487	206	-
March		575	524	272	-
April		569	506	305	-
May		551	509	328	-
June		519	422	314	-
July		490	423	316	-
August		499	538	411	-
September		521	172	327	-
October		676	512	398	-
November		634	528	453	-
December		591	495	396	-
TOTAL		**6,941**	**5,590**	**5,912**	**2,021**

Collection Management

Number of items added and deleted in December 2024:

Item Type	Added	Deleted
Books	779	543
Audio	42	0
Software	11	0
Video/DVD	33	13
Other (kits, etc.)	4	0
Magazines	108	8
TOTAL	**977**	**564**
YTD	**12,027**	**13,185**

Personnel and Staff Development

Stacey and Tonja interviewed 5 candidates for the open Library Assistant, Reference position. Julia Lalor was offered and accepted the position with a start date of February 3.

Mark attended the *Legal Reference Sources and Strategies* webinar from the Wild Wisconsin Winter Web Conference.

Equipment and Physical Facilities

Simon has begun work on the staff breakroom refresh and new seating has been ordered.

New blinds have been ordered for the Community Room.

Equipment for the AV upgrade in the Community Room has been ordered.

Administration and Internal Operations

Work continues on the library strategic plan.

Stacey completed the DPI state annual report.

Stacey and the management team reviewed the Circulation Policy and have updates to recommend to the board.

Marketing and Public Relations

Stacey, Abby and Tonja created the 2025 Marketing Plan and set a timeline for accomplishing goals.

This month Abby created 52 event graphics (website, Facebook, TV) with accompanying bookmarks, flyers, and signs.

Featured Statistics shared on social media and website:
2024 statistics: *6,941 Meeting room reservations, 23,394 Questions asked, 591,618 Items checked out, -226,810 Library visits, 790 Youth programs, 306 Adult programs, 307 Outreach programs*

Libby: We highlighted books recently added to Libby

Maureen created display focused on developing new skills and hobbies in the new year. Circulation staff created a display featuring reimagined fairy tales.

Social media engagement:
Facebook: 5,327 followers, 52 posts/events
Instagram: 1,738 followers, 2 posts/reel/story

Youth services staff continue to share their story time outlines on our blog veronastorytime.com which was established many years ago. Data shows that the blog receives 4000 views and 2000 visitors per month. We can also see which story times and pages were viewed on any given day or week: in the last 7 days before this writing, the Opposites Baby Story Time was viewed 200 times and the Snake Sensory Friendly Story Time was viewed 77 times. Additionally, 170 views in the last 7 days were from Australia.

Library System and Interagency Cooperation

Tonja attended the South Central Library System SW Regional Equity Team meeting via Zoom on January 21.

Tonja attended the SW Regional Equity Team meeting via Zoom on January 21.

The library is again participating in the *Checking Out Wisconsin State Parks at Your Library* program. We have purchased 400 day passes that will be available for patrons to pick up beginning February 3.

Leah collaborated with the school librarian at Badger Ridge Middle School to host lunch programming.

Theresa attended the SCLS Collection Maintenance Subcommittee meeting on January 8. We approved adding more collection codes for audio enabled books. We also discussed deleting all serials records for Overdrive.

Theresa attended the SCLS ILS Evaluation Circulation and Cataloging Workgroup meetings on January 21 and the ILS Evaluation Serials Workgroup meeting on January 24.

Fundraising

Applications are now open for the endowment-funded new Artist in Residence Program.
2025 Artist in Residence dates:
Spring: April 28-June 6, applications open until February 24
Fall: October 10-November 24

Exhibits

No upcoming exhibits this month

Library Events and Programs

Kids' Events
1000 Books before Kindergarten
14 kids were registered this month, bringing the total number of registrants to 2738.

Winter Story Times, January 13 – March 7
Baby Story Time: Fridays at 10:30 am and 1:00 pm
Toddler Story Time: Mondays and Wednesdays at 9:30 am
Preschool Story Time: Mondays and Wednesdays at 10:30 am
Sensory Story Time: Thursdays at 9:30 am
Everybody Story Time: Thursdays at 10:30 am

Winter Crafternoon
Friday, December 27, 1:00 pm
Ages 4-10. Drop in and get creative with different winter-themed art projects. No registration.
Attendees: 81

Noon Year's Eve Party
Tuesday, December 31, 11:00 am
All ages. Celebrate the end of 2024 and the beginning of 2025 with dancing, activities, and refreshments! Throughout the library. No registration. *We've been sticking with the same formula for the past few years with this program, but have a few ideas to make things run even more smoothly in 2025, as participation seems to grow bigger each year. We received lot of thank-you's from families.*
Attendees: 576

Minecraft Club
Thursday, January 2, 4:00 - 5:00 pm
Ages 6 - 11. Have fun playing Minecraft and interacting with peers. Build in Minecraft based on a new challenge each session! Minecraft Club does not include instructions on how to play or a shared server.
Attendees: 29

Young and the Restless
Friday, January 3, 9:30 - 10:30 am
Ages 1-4. Get your wiggles out! Young and the Restless open indoor play time is an opportunity for kids to be active, develop motor skills, and make new friends. Geared to ages 1-4 and their caregivers. Drop in any time; no registration.
Attendees: 78

Music & Movement Story Time
Tuesday, January 7, 10:30 – 11:00 am
Ages 1-5. Join us for singing, dancing, instruments, and stories in this active story time for children and their caregivers.
Attendees: 79

Parent/Child Book Club: Magnolia Wu Unfolds It All
Tuesday, January 7, 5:30 - 6:30 pm
Ages 8-11. Registration required. In January, Parent/Child Book Club will discuss the novel *Magnolia Wu Unfolds It All* by Chanel Miller. *This title won a Newbery Honor Award on 1/27!*
Attendees: 10

Pajama Story Time
Wednesday, January 8, 6:30 - 7:00 pm
Ages 2-6. Wear your pajamas, bring a stuffie, and join us for bedtime-themed stories and songs! No registration.
Attendees: 46

Pokémon Club
Thursday, January 9, 4:00 - 5:00 pm
Ages 6-11. Join fellow Pokémon fanatics for a Pokémon related activity each month. Bring your Gameboy, Switch, or learn to play the trading card game and compete against other kids!
Attendees: 56

Read to a Dog
Friday, January 10, 4:00 - 5:30 and Saturday, January 11, 1:30 - 3:00 pm
Ages 5 and up. Registration required. Grab your favorite book and read to a furry friend.
Attendees: 12, 11

Favorite Books & Bites: Out Of My Mind
Monday, January 13, 4:00 pm
Ages 8 - 11. Registration required. Discuss the Out Of My Mind series, plus enjoy activities and snacks related to the books. Pick up a copy of the first book of the series, *Out Of My Mind* by Sharon Draper at the children's desk to read in advance, or if you're already a fan, just sign up and join us.
Attendees: 6

Child Development Story Time: Emotions
Tuesday, January 14, 10:30 - 11:00 am
Ages 2-5. Join a member of CI Pediatric Therapy Centers' staff for an interactive story time of books, songs, movement, crafts and fun!
Attendees: 54

Cozy Crafts
Tuesday, January 14, 4:00 - 5:00 pm
For ages 6-11. Registration required. Join us at the library for cozy crafts! Staff will provide a few craft projects to work on and hot chocolate to sip on.
Attendees: 20

Family Fort Night
Wednesday, January 15, 6:30 - 8:00 pm
All ages. Join us for Family Fort Night! Come set up a fort in the children's area and crawl in for an evening of reading together. Some sheets and clips will be provided. You are welcome to bring your own sheets or lightweight blankets for building your fort. No registration.
Attendees: 62

Tween Craft: Superhero Snowflakes
Thursday, January 16, 4:00 - 5:00 pm
For ages 8-11. Registration required. Cold days are the best time to take your scissor skills to the next level by cutting SUPERHERO snowflakes at the library! Staff will provide paper and templates for participants to cut their own superhero snowflakes.
Attendees: 3

Young and the Restless
Friday, January 17, 9:30 - 10:30 am
Ages 1-4. Get your wiggles out! Young and the Restless open indoor play time is an opportunity for kids to be active, develop motor skills, and make new friends. Geared to ages 1-4 and their caregivers. Drop in any time; no registration.
Attendees: 67

Read to a Dog
Friday, January 18, 10:00 am - 12:00 pm
Ages 5 and up. Registration required. Grab your favorite book and read to a furry friend.
Attendees: 17

Morning and Afternoon Winter Tea Party
Tuesday, January 21, 10:30 am and 4:00 pm
For ages 4-8 and their grown-ups. Registration required. Join us for a winter themed tea party at the library. Come as you are or dress up fancy- we'll have fun with music and treats either way! Staff will read a book or two, and provide a simple craft along with snacks.
Attendees: 30, 39

Family Story Time
Saturday, January 25, 9:30 - 10:00 am
Ages 0 - 5. Join us for Family Story Time, once a month, with books, songs, and rhymes. No registration.
Attendees: 22

Graphic Novel Party: Wings of Fire
Monday, January 27, 4:30 - 5:30 pm
For ages 8-11. Registration required. Join us at the library for a celebration of the graphic novel series Wings of Fire! We will have activity stations with crafts, snacks, and trivia.
Attendees: 27

Toddler Art and Play
Tuesday, January 28, 9:30 am
Ages 1-3. Toddler Art and Play is a drop-in program that includes messy process art and sensory play for toddlers ages 1-3. We recommend wearing clothes that can get messy.
Attendees: 86

Read to a Dog
Wednesday, January 29, 4:00 - 5:30 pm
Ages 5 and up. Registration required. Grab your favorite book and read to a furry friend.
Attendees: 15

Upcoming Kids' Events
Winter Story Time, January 13 – March 7
Baby Story Time: Fridays at 10:30 am and 1:00 pm
Toddler Story Time: Mondays and Wednesdays at 9:30 am
Preschool Story Time: Mondays and Wednesdays at 10:30 am
Sensory Story Time: Thursdays at 9:30 am
Everybody Story Time: Thursdays at 10:30 am

Young and the Restless
Friday, January 31, 9:30 - 10:30 am
Ages 1-4. Get your wiggles out! Young and the Restless open indoor play time is an opportunity for kids to be active, develop motor skills, and make new friends. Geared to ages 1-4 and their caregivers. Drop in any time; no registration.

Belly Babies
Saturday, February 1, 11:00 am - 12:00 pm
Bring your pre-crawling baby and get play ideas while learning more about why tummy time is so important for meeting all milestones. The class will break down and guide you through tummy time and provide valuable insights into fostering a strong foundation for your baby's development. Open to caregivers and their babies (babies that are not crawling yet); also great for those pregnant expecting a baby soon! Presented by local pediatric occupational therapist Lindsay Williamson.

Read to a Dog
Saturday, February 1, 1:30 - 3:00 pm
Ages 5 and up. Registration required. Grab your favorite book and read to a furry friend.

Music & Movement Story Time
Tuesday, February 4, 10:30 - 11:00 am
Ages 1-5. Join us for singing, dancing, instruments, and stories in this active story time for children and their caregivers.

Parent/Child Book Club: Max in the House of Spies
Tuesday, February 4, 5:30 - 6:30 pm
Ages 8-11. Registration required. In January, Parent/Child Book Club will discuss the novel *Max in the House of Spies* by Adam Gidwitz.

Minecraft Club
Thursday, February 6, 4:00 - 5:00 pm
Ages 6 - 11. Have fun playing Minecraft and interacting with peers. Build in Minecraft based on a new challenge each session! Minecraft Club does not include instructions on how to play or a shared server.

Lunar New Year Celebration
Saturday, February 8, 9:30 - 11:30 am
All ages. No registration. Let's celebrate Lunar New Year and the Year of the Snake! Come join the fun at this family-friendly event as students and staff from Verona Area International School (VAIS) share stories, crafts, and activities throughout the library. Story time will be at 9:30 am in the community room, with a repeat performance at 11 am. We hope to see you there in your favorite red attire!

Child Development Story Time: Friendship
Tuesday, February 11, 10:30 - 11:00 am
Ages 2-5. Join a member of CI Pediatric Therapy Centers' staff for an interactive story time of books, songs, movement, crafts and fun! Activities will be geared towards 2-5 year olds, but all ages are welcome! No registration.

Read to a Dog
Wednesday, February 12, 4:00 - 5:15 pm
Ages 5 and up. Registration required. Grab your favorite book and read to a furry friend.

Flamingo Story Time
Wednesday, February 12, 6:30 pm
Ages 2-6. Join us for flamingo-themed stories and songs! Designed for ages 2-6. No registration.

Pokémon Club
Thursday, February 13, 4:00 - 5:00 pm
Ages 6-11. Join fellow Pokémon fanatics for a Pokémon related activity each month. Bring your Gameboy, Switch, or learn to play the trading card game and compete against other kids! Bring your own deck or borrow one of ours. No registration.

Read to a Dog
Saturday, February 15, 10:00 am - 12:00 pm
Ages 5 and up. Registration required. Grab your favorite book and read to a furry friend.

Favorite Books & Bites: Frindle
Monday, February 17, 4:00 pm
Ages 8 - 11. Registration required. Discuss the Frindle series, plus enjoy activities and snacks related to the books. Pick up a copy of the first book of the series, *Frindle* by Andrew Clements at the children's desk to read in advance, or if you're already a fan, just sign up and join us.

Young and the Restless
Friday, February 21, 9:30 - 10:30 am
Ages 1-4. Get your wiggles out! Young and the Restless open indoor play time is an opportunity for kids to be active, develop motor skills, and make new friends. Geared to ages 1-4 and their caregivers. Drop in any time; no registration.

Favorite Friends
Saturday, February 22, 10:00 - 11:30 am
All ages. No registration. Meet some of your favorite book characters - Frog and Toad, Llama Llama, and an Ice Princess! Kids can visit characters throughout the library, plus do character-themed crafts and enjoy snacks.

Toddler Art and Play
Tuesday, February 25, 9:30 am
Ages 1-3. Toddler Art and Play is a drop-in program that includes messy process art and sensory play for toddlers ages 1-3. We recommend wearing clothes that can get messy.

Tween Craft: Collage Creations
Thursday, February 27, 4:00 pm
Ages 8-11. Registration required. Create collage art on small notebooks, mini treasure chests, or paper. Materials including scrapbook paper and assorted pictures will be provided.

Teen Events

Crafty Tuesday
Tuesday, January 7, 4:00 pm
Stop by Teen Central for DIY projects. Create throughout the week, as supplies last. *Comments: Teens embroidered simple to complex patterns on balls of felt as a fun sensory activity!*
Attendees: 8

Eat Your Words
Monday, January 13, 5:30 - 7:00pm
Enjoy breakfast-for-dinner! Create pancake art and play storytelling games in a relaxed group setting. Eat your words – without judgement – in this writing workshop for teens! *Comments: From cartoon faces to classic rainbows, teens created colorful pancakes and had time for writing and sharing their own stories with one another.*
Attendees: 8

BRMS Make'n'munch
Thursday, January 16, 11:00 - 1:15 pm
Students at Badger Ridge Middle School who have signed up for library during lunch can enjoy some crafting time. *Comments: Middle school students used recycled books and scrapbooking paper to created reusable, one-of-a-kind ceramic coasters.*
Attendees: 26

Teen Among Us IRL
Friday, January 17, 7:30 - 9:30 pm
If you dare, come to the library after-hours for a dark, live-action game of Among Us. Someone is taking out browsers in the stacks. Find the imposter before it's too late! Costumes and ridiculous hats encouraged. *Comments: Excited teens enjoyed this role-playing mystery game. It's always fun to see teens who don't know each other start to socialize as they play!*
Attendees: 16

Teen Gaming & Pizza
Thursday, January 23, 4:00 - 5:30 pm
Snack on pizza and more! Face off on the Nintendo Switch or SNES, try a board game, or bring your own device. *Comments: Teens invited each other to play and were inclusive, whether it was video-gaming or board games.*
Attendees: 10

Upcoming Teen Events:

Glow Painting
Tuesday, January 28, 6:30 - 8:00 pm
Express yourself in fluorescent colors! Join us for glow-in-the-dark painting on canvas. Want to match your artwork while you paint? Wear some white or neon and blend right in.

Crafty Tuesday
Tuesday, February 4, 4:00 pm
Stop by Teen Central for DIY projects. Create throughout the week, as supplies last.

Eat Your Words
Monday, February 10, 5:30 - 7:00pm
Enjoy breakfast-for-dinner! Create pancake art and play storytelling games in a relaxed group setting. Eat your words – without judgement – in this writing workshop for teens!

Teen Chocolate Tasting
Wednesday, February 12, 4:00 - 5:00 pm
Stop over in Teen Central for a tasting of chocolate delights! Stay a while and dip a variety of snacks in our chocolate fountain!

Teen Gaming & Pizza
Thursday, February 20, 4:00 - 5:30 pm
Snack on pizza and more! Face off on the Nintendo Switch or SNES, try a board game, or bring your own device.

Adult Events

Drop-in Tech Help
New at VPL! Struggling with your phone, tablet or laptop? Simply drop by the library on a Tuesday or Thursday between the hours of 9-11 am for help from a knowledgeable librarian. Bring your questions about topics like getting started with the Libby app, setting up an email account, word processing, storing pictures, navigating social media platforms, and troubleshooting software issues.
January 14, attendees: 2
January 21, attendees: 3

Library Yarns Craft Group
First and Third Wednesdays, 4:30 - 6:00 pm
Fiber art enthusiasts gathered to learn new techniques, exchange ideas, or find inspiration.
January 8, attendees: 12
January 15, attendees: 13
January 22, attendees: 16

Verona Aspiring Writers Group
Monday, January 13, 7:00 - 8:00 pm
This group is to offer constructive feedback to writers and aspiring writers of all genres. Want to get a blog started or grow one? Hoping to be published in a magazine? Trying to finish or fine tune the next great American novel? *Comments: several people from the group have formed a smaller group to write together for an hour before group meetings. It appears a close community has evolved.*
Attendees: 14

Our Climate: The Science, Solutions and Community Possibilities
Thursday, January 2, 6:00 - 7:00 pm
Worried about climate change and wondering how you can have a positive impact on its progression? Join Terra.do Climate Fellow Whitney Bembenek, a Verona native, in this

interactive presentation to explore what is happening in the earth's ecosystem, what solutions are happening locally and abroad, and to discuss what meaningful actions are possible.
Attendees: 28

Memory Café
Tuesday, January 7, 3:30 - 5:00 pm
A "memory café" is a social gathering designed for individuals experiencing early dementia and memory loss, along with their caregivers or loved ones. Come to connect, socialize, and build support networks in a comfortable and welcoming environment centered around conversation over coffee.
Attendees: 1

Our Climate: The Science, Solutions and Community Possibilities
Thursday, January 9, 6:00 - 7:00 pm
Thinking about climate change and wondering how you can have a positive impact on its progression? Join Terra.do Climate Fellow Whitney Bembenek, a Verona native, in this interactive presentation to explore what is happening in the earth's ecosystem, what solutions are happening locally and abroad, and to discuss what meaningful actions are possible.
Attendees: 17

Inside the Roman Colosseum
Thursday, January 9, 7:00 - 8:30 pm
The Colosseum is one of the New 7 Wonders of the World. Joe Fahey will take you through its 2,000-year history, including a tour of it's recently opened hypogeum, the underground labyrinth which helped orchestrate the wild animal and gladiatorial spectacles. *Comments: the presenter said Verona is his favorite library to visit because we have a beautiful community room, interested patrons, and that we anticipates his every need.*
Attendees: 38

Author Event: Susan Apps-Bodilly & Jerry Apps
Saturday, January 11, 1:30 - 2:30 pm
The latest book for young readers from father-daughter duo Jerry Apps and Susan Apps-Bodilly explores this pivotal chapter in American history, its impacts on the Native people, westward expansion, early land restoration efforts. *Timber! A Northwoods Story of Lumberjacks, Logging, and the Land* will inspire readers to explore, protect, and learn about trees and forests in their own communities.
Attendees: 61

Senior Case Management Outreach (Drop-In)
Monday, January 13, 10:00 - 11:00 am
A case manager from the Verona Senior Center will answer questions and provide resources for older adults and their caregivers. Information on Medicare/Medicaid, nutrition, housing, assistance in the home, and resources in Verona and Dane County will be available.
Attendees: 0

A Musical Performance by the Silver Morning Duo
Monday, January 13, 6:30 - 7:30 pm
Come and enjoy the beautiful combination of the guitar and the flute as this talented duo performs their music in the library.
Attendees: 45

VPL Cookbook Club - Soup
Tuesday, January 14, 6:30 - 8:00pm
For January, we will be making soup! Join us as we explore cookbooks and recipes featuring a new theme each month. A selection of books will be on reserve at the circulation desk every month for you to check out, otherwise, feel free to use your own cookbook and let us know about it! Each participant will make a recipe and bring it to share and discuss.
Attendees: 7

The Armchair Tourist: Cruising the Mediterranean
Thursday, January 16, 7:00 - 8:00 pm
Embark on a virtual cruise with Rick Steves as he takes us aboard a ship that stops in several Mediterranean ports. We will learn the dos and don'ts of time on a ship, how to save money on land excursions, what to pack and more, as well the pros and cons of a cruise vacation.
Attendees: 36

Hands-Only CPR
Tuesday, January 21, 6:30 - 7:30 pm
EMS will teach us what *Hands-Only CPR* is and how to give it. The power is in your hands.
Attendees: 12

Jigsaw Puzzle Challenge
Saturday, January 25, 1:30 - 2:20 pm
Calling all puzzlers! Come to compete and have fun at Verona Library's Jigsaw Puzzle Challenge!
Attendees: 29

** A Taste of Mystery Book Club**
Monday, January 27, 11:00 am - 12:00 pm
Get a "taste" of a mystery by reading the first book in a series each month. Enjoy pastries and coffee at our meetings as we discuss our book. This month, we will read and discuss *Call for the Dead*, by John le Carre.
Attendees: 8

Upcoming Adult Events
Library Yarns Craft Group
Meets each Wednesday. Drop-in between 4:30 - 6:00 pm
If you enjoy knitting, crochet, embroidery, or another needlecraft, please join us at a drop-in stitching circle. Meet up with other fiber art enthusiasts, learn new techniques, exchange ideas, or find inspiration for your next project. All skill levels welcome.

Library Yarns: Knit Along Cabled Pillow Cover
Wednesday, January 29; February 5 and 19; March 5, 4:30 - 6:00 pm
Join Library Yarns for a cable pillow cover knit along with traditional Aran cables. We welcome veteran cable knitters and new learners alike to share and learn new techniques among our Verona-area knitting community. Over four sessions, we will learn cable-knitting basics, including how to knit cables, how to read charts, and basic cable troubleshooting.

Distance Learning English Classes for Adults
January 21 – May 3
Mondays 6:00 - 7:30 pm, Beginner
Tuesdays 6:00 - 8:00 pm, Intermediate
This class is offered mostly online using Zoom. Practice speaking, listening, reading, and writing in English. Students will receive free English textbooks by mail. In partnership with Literacy Network.

Drop-In Tech Help
Tuesdays, 9:00 - 11:00 am
Struggling with your phone, tablet or laptop? Simply drop by the library on a Tuesday or Thursday between the hours of 9:00 -11:00 am for help from a knowledgeable librarian. Bring your questions about topics like getting started with the Libby app, setting up an email account, word processing, storing pictures, navigating social media platforms, and troubleshooting software issues.

A Taste of Mystery Bookclub
Third Monday of each month. 10:00 - 11:00 am
In this book club for mystery enthusiasts, we read the first book in a series by a variety of mystery authors and then discuss over coffee, fruit and pastries. Books will be available for checkout both at the meetings and behind the circulation desk during the month they are featured.

Verona Aspiring Writers Group Session 1
Monday, January 27, February 3 and 17, 7:00 - 8:00 pm
This group welcomes writers of all genres. At meetings, we work on prompts and play games that encourage creativity in writing, discuss various aspects of writing, and learn about routes to publication. Outside of meetings, we take turns submitting and reading one another's writing for constructive feedback. Each session consists of four meetings, and registrants are asked to do their best to commit to attending all four. Writers can sign up for as many or as few sessions as they like thoughout the year.

Community Blood Drive
Thursday, January 30, 10:00 am - 1:00 pm
Every day, blood donors help patients of all ages: accident and burn victims, heart surgery and organ transplant patients, and those battling cancer. In fact, every two seconds, someone in the U.S. needs blood. Please consider coming in to donate during this 4-hour event hosted by Impact Life.

Memory Café
Tuesday, February 4, 3:30 - 5:00 pm
A "memory café" is a social gathering designed for individuals experiencing early dementia and memory loss, along with their caregivers or loved ones. Come to connect, socialize, and build support networks in a comfortable and welcoming environment centered around conversation over coffee.

Blood Pressure Screening with Fitch-Rona EMS
Thursday, February 6, 10:00 - 11:00 am
Drop in between 10 and 11 am and Fitch-Rona EMS will check your blood pressure free of charge.

Cookbook Club: Recipes from Food Network Stars
Tuesday, February 11, 6:30 - 8:00 pm
This month we will make and discuss recipes from Food Network stars, old and new. Alton Brown, Rachel Ray, Ina Garten, Bobby Flay, Sunny Anderson and more! On-theme cookbooks are available, as always, behind the circulation desk; simply ask to check one out.

From Kidney Disease to Kidney Transplant: One Family's Story
Thursday, February 13, 6:30 - 7:30 pm
A Verona family will share the anguish of having a child diagnosed with kidney disease, their home dialysis adventure, and what the transplant process was like. Come hear their story.

A Taste of Mystery Book Club
Monday, February 17, 10:00 - 11:00 am
Get a "taste" of a mystery by reading the first book in a series each month. Enjoy pastries and coffee at our meetings as we discuss our book. This month, we will read and discuss *Track of the Cat*, by Nevada Barr.

Inga Witscher: Around the Farm Table
Thursday, February 20, 12:00 - 1:30 pm
Come and meet PBS Wisconsin's Inga Witscher at the library! Inga will offer a lively cooking demonstration using seasonal ingredients, relate stories about her life on a farm, and share behind the scenes insights into her show, *Around the Farm Table.*

Adult Crafternoon-Resin Bookmarks
Friday, February 21, 4:00 - 5:00 pm
Back by popular demand! Come create with us as we make beautiful and functional resin bookmarks. Each participant will make three.

Books and Banter
Friday, February 28, 9:30 - 10:30 am
Need ideas for your next great read? Want to know what *not* to read? Come try this new spin on a book club where members share information about books they have recently read. Learn what to run out and grab, what to skip on your next trip to the library, and spend some time chatting with fellow reading enthusiasts. Light refreshments will be served.

THE BETTY J. KARWEICK VIRTUAL AUTHOR TALKS SERIES

Welcome to *The Betty J. Karweick Virtual Author Talks Series*, presented in partnership with the Library Speakers Consortium. Here you will have access to live virtual visits including interactive questions and answers with bestselling authors and talks on a broad assortment of topics given by experts in their fields. Recordings of talks will be available for viewing after live event.

Virtual Author Talk with TJ Klune
Wednesday, January 15, 6:00 - 7:00 pm
Wednesday, January 15, 6:00 - 7:00 pm
Come have a magical moment with *New York Times* bestselling author TJ Klune as he chats about his *Cerulean Chronicles*, with special emphasis on his newest book in the series, *Somewhere Beyond the Sea*. *Somewhere Beyond the Sea*, is a story of resistance, lovingly told, about the daunting experience of fighting for the life you want to live and doing the work required to keep it.
Attendees: 22

Virtual Author Talk with Amanda Montell
Thursday, January 23, 1:00 - 2:00 pm
Join us as we chat with the *New York Times bestselling* author, Amanda Montell about her newest book, *The Age of Magical Overthinking: Notes on Modern Irrationality*. "Magical thinking" can be broadly defined as the belief that one's internal thoughts can affect unrelated events in the external world. In all its forms, magical thinking works in service of restoring agency amid chaos, but Montell argues that in the modern information age, our brain's coping mechanisms have been overloaded, and our irrationality turned up to an eleven.
Attendees: 10

Outreach

Outreach story times:
Total daycare story time presentations: 13

Four Winds Book Group
Tuesday, January 7, 10:00 -11:00 am
The residents met to discuss *Camino Ghosts* by John Grisham.
Attendees: 7

Senior Center Book Group
Wednesday, January 8, 10:00 - 11:00 am
The group discussed *West with Giraffes* by Lynda Rutledge.
Attendees: 19

YMCA After School Program at Country View
Thursday, January 9, 2:40 - 3:10 pm
Crafts and stories at the afterschool program at Country View.
Attendees: 13

Story Time at The Sow's Ear

Tuesday, January 14, 10:00 - 10:30 am

Join us for time at The Sow's Ear! Enjoy a story time, craft project, and other activities for children and their caregivers. Geared toward ages 2-5, siblings welcome.

Attendees: 30

Books 'n Booze at Stone Porch Alehouse—Cancelled

Thursday, January 23, 6:00 - 7:00 pm

The book discussion was unexpectedly cancelled due to a burst pipe at Stone Porch. It will resume in February.

Upcoming Outreach Events

YMCA After School Program at New Century/Verona Area International School

Monday, January 27, 4:15 - 4:45 pm

Crafts and stories at the afterschool program at New Century/Verona Area International School.

Four Winds Book Group

Monday, February 3, 10:00 - 11:00 am

The residents will meet to discuss *Miss Morgan's Book Brigade* by Janet Skeslein Charles.

Prairie Oaks Book Group

Thursday, February 6, 1:30 - 2:30 pm

The group will be reading *The Rose Code* by Kate Quinn.

Story Time at The Sow's Ear

Tuesday, February 11, 10:00 - 10:30 am

Join us for story time at The Sow's Ear! Enjoy a story time, craft project, and other activities for children and their caregivers. Geared toward ages 2-5, siblings welcome.

Senior Center Book Group

Wednesday, February 12, 10:00 - 11:00 am

The group will be reading *The First Ladies* by Marie Benedict and Victoria Christopher Murray.

YMCA After School Program at Country View

Thursday, February 13, 2:40 - 3:10 pm

Crafts and stories at the afterschool program at Country View.

YMCA After School Program at Glacier Edge

Tuesday, February 18, 3:15 - 3:45 pm

Crafts and stories at the afterschool program at Glacier Edge.

Noel Manor Book Group

Wednesday, February 26, 10:30 - 11:30 am

The group will be discussing *The Long Flight Home* by Alan Hlad.

Books 'n Booze at Stone Porch Alehouse

Thursday, February 27, 6:00 - 7:00 pm

The group will be discussing *The Night Watchman* by Louise Erdrich.

Circulation Policy
Verona Public Library

I. Introduction

A. The library is a member of the South Central Library System (SCLS) and adheres to the agreements made with this consortium.

B. This policy applies to the general public, staff, board members, Friends of the Verona Public Library, and volunteers. It is designed to ensure that all users have equitable access to the services and materials regardless of race, color, gender, national origin, age, religion, sexual orientation, or disability.

II. Obtaining a Library Card

A. An individual may apply and receive one library card free of charge.
   1. Cards are valid for 4 years and may be renewed. Cards not used in a two year time period will be purged.
   2. Cards are accepted at all SCLS member libraries and at libraries with reciprocal borrowing agreements with SCLS.

B. Adult residents can apply for a card by completing the following steps:
   1. Complete application (see Appendix).
   2. Present acceptable photo and address identification that lists their name and current address, for example:~~.~~
      (A) Current Wisconsin driver's license
      (B) Wisconsin Identification (ID) card
      (C) Valid Verona Area School District ID
      (D) Official mail (utility bill, bank statement)
      (E) Current lease or mortgage
   3. If the library user does not have proof of address the library card will be mailed to the address given, which will serve as verification of the address.

C. Children can apply for a card by completing the following steps:
   1. Applicants under 16 years of age are required to obtain a parent or guardian's signature on the card application.
   2. Applicants under 18 without a photo ID, are required to obtain a parent or guardian's signature on the card application.
   A child that resides in two households may only have one library card. The parent or guardian of the household of primary residence provides address verification per Section B.

D. Daycare staff, teachers, or babysitters may bring pre-signed applications by the parent or legal guardian and the caregiver will be asked to vouch for the accuracy of the information on the application. ~~Each child must be present to be issued a card.~~

E. Library users are responsible for informing the library of any name, address, or status changes. Upon turning 18, a new application must be completed and signed stating that all financial responsibility will be the card holder's rather than the parent's or guardian's.

F. Verona Public Library accepts applications for library cards for non-residents living within the boundaries of SCLS provided the applicant meets the application requirements. Applications will be sent to the card holder's library of residence to be kept on file.

G. City of Verona community organizations, city departments, schools, and local businesses are eligible to apply for a Verona Public Library Organizational Card.
    1. The head of the organization must sign the application form and provide a list of authorized persons.
    2. Each authorized person receives an individual card. The organization is responsible for any library materials checked out by their authorized persons.
    3. The organization is responsible for informing the library of changes regarding authorized persons.
    4. Cards will be issued for one year and renewals are possible as long as organizations remain in business. Organizations outside the City of Verona should apply directly to their home libraries.
    5. Materials for personal use or bulk loan may not be checked out on the card.

H. Homebound: Any Verona resident who finds it difficult or impossible to visit the library in person because of temporary or permanent physical disability, is eligible for Homebound Delivery Service ~~through~~ by contacting the Dane County Library Service. This service is available as long as the resident is homebound. The library user's existing library card will be changed to HOMEBOUND status.

I. Temporary residents: Any individual residing in the City of Verona on a temporary or part-year basis may be issued a card upon providing permanent address and local address verification.

J. Borrowers residing outside of SCLS may have a SCLS barcode added to their home library card or receive a Verona Public Library card, provided they meet library card registration guidelines.

K. Milwaukee County Federated Library System has not negotiated an approved reciprocal borrowing agreement with the SCLS. Milwaukee County residents and out-of-state borrowers who do not qualify as temporary residents must purchase a library card to receive borrowing privileges at the Verona Public Library. These cards are valid for one year and cost $75~~, based on what other non-residents pay through the Dane County Library Tax.~~

III. Rules for Borrowing

A. In order to receive efficient, accurate, and ~~private~~ confidential service library users must present their library cards each time they check out or renew materials. An exception may be made if the library user provides photo identification.

B. Any library user with fees in excess of the library's suspension limit may not check out until the matter is resolved (see Sec. VII, E).

C. Non-circulating materials must remain within the Verona Public Library and are available for in library use. These items may include reference materials, current newspapers ~~and magazines,~~ local history materials, and electronic equipment.

D. No more than two laptops or tablets may be checked out to one library card for in-library use.

E. Library users who do not have their library cards or identification with them may request items be held for them for three days. Materials requested via telephone or email will also be held for three days.

F. The library considers parents and/or legal guardians of children ~~16 and~~ under 18 responsible for their child's use of library materials. All library materials are available for checkout regardless of age with the exception of electronic devices as stated in the Public Computer and Electronic Device Use policy.

G. The maximum number of items a library user may have checked out at any one time is 100.

H. The library is not liable for any damage to personal equipment that may occur from the use of library materials.

I. Other libraries in SCLS may have their own rules for borrowing.

IV. Return of Library Materials

A. Verona Public Library materials may be returned to any SCLS library or bookmobile. Materials returned to non-public libraries, such as school, academic, or special libraries, remain the responsibility of the library user.

B. All returned items should be placed in either the interior or exterior book drops unless otherwise noted on the item.

C. Receipts for lost or damaged payments will be given upon request.

V. Holds

A. Library cardholders may request materials in person, by telephone, email, or through the online through the library catalog by using their barcode number and PIN/password. Callers must provide their library barcode number to request that an item be placed on hold. Holds available for pickup will be held for 8 days before expiring unless there is a request to extend the hold. Library users may request to extend their holds if no one is waiting.

B. Hold notices are sent to library users via email, telephone, text message, or United States Postal Service (USPS).

C. In accordance with Wisconsin Statute 43.30, holds and materials are only provided to the requesting library user or an individual authorized by the library user. A library user may designate an individual for approval on the Holds Pickup Authorization form (See Appendix). Otherwise, an authorized individual is required to provide the library user's library card. To checkout holds on the self-check machines it is necessary to use the card of the library user who placed the hold.

D. Parents or guardians of children under 16 must complete the Holds Pickup Authorization form, but they may sign for their children. The Holds Pickup Authorization for all parties expires when each minor turns 16. At that time the 16 year-old patron must decide if they want to continue the arrangement and sign the Holds Pickup Authorization form themselves thus complying with Wisconsin State Statue 43.30.

E. Library users may request pick-up locations other than the Verona Public Library when placing holds on items in the shared online library catalog.

E.

VI. **Loan Periods and Renewals**

A. Circulation loan periods are as follows:

Loan Period   Material Type

Loan Period	Material Type
28 Days	Adult, teen, and children's books, audiobooks, non-fiction DVDs, kits, and board games, and hotspots
14 Days	New adult fiction books, fiction walk-in books, magazines, newspapers, music CDs, and video games
7 Days	Fiction DVDs and Blu-rays

B. Walk-Ins, Red Hots, and Smokin' Hot Reads cannot be renewed or placed on hold.

C. Library users can renew materials up to two consecutive times if there are no holds. Renewed materials are subject to the lending rules of the library where the material was originally checked out.

D. Library users may renew their items by calling the library during open hours with their library card barcode number or by calling the automated telecirc phone number at

608-242-4700. Library users can renew items using the online library catalog ~~using~~ with their library card barcode number and PIN/password.

VII. Outer Library Loans (OLL)

A. Items not owned by LINK libraries must be requested as an outer-library loan (OLL) at the library where pick-up is desired. Some borrowing restrictions may apply.

B. The loan periods and renewal rules for OLL materials are determined by the lending institutions.

C. Verona Public Library lends its materials to all qualified libraries. Requests for materials or photocopies from individuals or libraries outside of reciprocal borrowing agreements need the approval of the Library Director.

VIII. Overdue Materials

A. Materials are overdue if not received by closing on the date due. ~~The library does not charge daily fines~~ Daily fines are not charged on items checked out at the Verona Public Library.

B. Library users will receive an overdue notice when items are 7 days and 14 days late. An advanced notice email may be sent two days prior to items being due. ~~with a valid email address.~~ Library users may opt out of email notification.

C. Materials that are 29 days overdue will automatically be converted to "lost". Fees in excess of $50.00 suspend borrowing privileges of the library user. Materials must be returned or lost fees paid to resume card privileges.

D. Library users who believe the overdue material was returned can request a Claims Returned Form (See attached Claims Returned Form) be submitted. SCLS allows three Claims Returned submissions per library user in a twelve-month period.

E. When checks are returned due to insufficient funds, library charges will be placed back on the patron's account along with any bank fees that are charged to the library. Payments may be made in cash at the library or by credit card through the online catalog.

F. Unpaid fees in excess of $100 may be turned over to a collection agency. Library users with unpaid fees that have gone to collections will not be allowed to borrow materials from the library until their account is in good standing. ~~the balance is paid in full.~~

IX. Lost or Damaged Materials

A. Library users are responsible for all checked out materials. A library user is required to pay for materials that are lost or have received damage while in the patron's possession.

B. Library users will be billed for the replacement cost of materials based on the retail price of the item rounded to the nearest dollar.

C. The library will not accept replacement copies of lost material in lieu of charges.

D. Replacement fees will be waived on items that are returned within six months of the lost date.

E. Library users will receive a refund if they return an item that is lost and paid for within six months of the lost date.

F. The library will comply with all Discharge of Debtor decrees by bankruptcy courts. Lost or damaged fees, accrued after the date of the decree will not be cleared.

G. Lost and damaged charges are set by the item's owning library, and library users are responsible for all special assessments for lost or damaged items.

H. Lost or damaged fees may be waived in cases of fires, floods, or other natural or man-made disaster at the discretion of the Library Director.

X. Confidentiality of Library Records

A. As described in Wisconsin State Statute §43.30, public library records and all circulation and other records that identify the names of library users, especially as they connect library users with material or services used, are confidential.

B. The following exceptions to the confidentiality law are noted in §43.30(1m):
    1. By court order
    2. To persons acting within the scope of their duties in the administration of the library or library system
    3. To persons authorized by the individual to inspect such records
    4. To custodial parents or guardians of children under the age of 16 as required under §43.30(4)
    5. To libraries as authorized under §43.30 subs. (2) and (3)
    6. To law enforcement officers under §43.30(5)
    7. To collection agencies under §43.30(6)

C. The following guidelines will be observed in providing any records to custodial parents or guardians of children under the age of 16 who do not have the library card:
    1. Library records to be supplied include items currently checked out, due dates for those items, overdue items, items on hold, items waiting to be picked up, and any fees owed, as well as any records that show use of the library's computers.

2. Library records not required to be supplied include address, phone number, age, etc. of the child. This information must be edited out of any record supplied to a custodial parent or guardian.
3. Library staff will request photo ID in order to determine whether the person requesting the records is the custodial parent or guardian. Library staff will accept any other set of documents that demonstrates to their satisfaction that the requestor is the custodial parent or guardian of the child whose records have been requested. Information regarding library records will be provided over the phone only when a library barcode number is provided.

D. Records regarding patrons' use of library services shall not be made available to any agency of federal, state, or local government including law enforcement except when a warrant, subpoena, or other court order is presented, as stipulated by §43.30(1m).

E. §43.30(5)(a) and (b) provide no need for law enforcement to have a court order only when:
1. A law enforcement officer is investigating criminal conduct alleged to have occurred at a library. In such instances, the library shall disclose to the law enforcement officer all records pertinent to the alleged criminal conduct that were produced by a surveillance device under the control of the library.
2. A library requests the assistance of a law enforcement officer, and the director of the library determines that records produced by a surveillance device under the control of the library may assist the law enforcement officer to render the requested assistance. In such instances, the library may disclose the records to the law enforcement officer.

F.E. The following guidelines will be observed in providing records to law enforcement that provide a court order:
1. The law enforcement officer/agent will be asked for identification including badge number, name of the law enforcement agency, officer/agent's name, and telephone numbers.
2. The library will attempt to verify the law enforcement officer/agent's identity by calling the local headquarters of their parent agency. The phone number they give the library should not be used. Instead, the number should be looked up..
3. The library will attempt to contact the library's legal representation before a court order is acted upon.

G.F. The following guidelines will be observed in providing records to persons authorized by the individual to inspect such records:
1. These persons must have the library barcode number.
2. The Holds Pickup Authorization form only grants access to pick up holds waiting for the patron but does not authorize the person to inspect patron library records.

3. Information concerning materials placed on hold may only be given out to a person who provides the barcode number from the card in question, even if the person is listed on the Holds Pickup Authorization form. Individuals may be asked to present identification in person to receive this information.

XI. Library Theft Law

A. The City of Verona, in its Municipal Code, ~~Chapter 3~~ Title 11 Sec. 11-3-4, and Wisconsin State Statute §943.61 have set forth what constitutes Theft of Library Material. The penalty for a conviction of breaking these laws is defined in the City of Verona Municipal Code, ~~Chapter~~ Title 1 Sec. 1-1-7 and in §943.61(5)(a) and (c).

B. Theft of Library Materials includes:
1. Intentionally removing library items from the library without checking them out.
2. Failure to return an item after its proper return date after written notice.
3. Marring, defacing, or damaging items owned or on loan to the library.

~~C.~~ These laws give an official or adult employee or agent of a library who has probable cause for believing that a person has violated this section in his or her presence the ability to detain the person in a reasonable manner to deliver the person to a police officer, or to the person's parent or guardian in the case of a minor. The detained person shall be promptly informed of the purpose for the detention and be permitted to make phone calls but shall not be interrogated or searched against his or her will before the arrival of a police officer who may conduct a lawful interrogation of the accused person.

C.

~~D. Conviction for breaking these laws carries a penalty defined in the City of Verona Municipal Code, Chapter 1 Sec. 1-1-7, of a fine of no less than $25 and no more than $1,000 for each offense in addition to paying the costs of prosecution. Furthermore, the City also has all other remedies afforded by the Wisconsin Statutes in addition to the penalties listed in Sec. 1-1-7. §943.61(5) (a) carries the repercussions of a Class A misdemeanor if the value of the library materials does not exceed $2,500, or §943.61(5) (c) carries the repercussions of a Class H felony if the value of the library materials exceeds $2,500.~~

~~E. See City of Verona Municipal Code, Chapter 3 Sec. 11-3-4, and Wisconsin State Statute §943.61 for more detail.~~

~~F.~~D. While the law provides the library with the option for legal police action, in most cases, the library will exhaust all other means it has at its disposal before law enforcement action is taken.

Appendix of the Circulation Policy includes:

—Library Card Application
—Holds Pickup Authorization Form
—Claims return form

This policy replaces any previous policy regarding circulation.
Library Board Approved on February 3, 2010
Revised on September 1, 2010
Revised on May 4, 2011
Revised on December 7, 2011
Revised on February 1, 2012
Revised on December 5, 2012
Revised on June 1, 2016
Revised on December 5, 2018
Revised on March 3, 2021.

LIBRARY CARD APPLICATION

SOUTH CENTRAL LIBRARY SYSTEM

IDENTIFICATION REQUIRED:

4 Digit Pin # _____

- **Photo I.D.** (i.e. Driver's license, state I.D. card)
- **Proof of Current Address** (i.e. Driver's license, state I.D., recent mail, check book)

PATRON INFORMATION (please print):

Name: _____
Last   First   Middle

Birthdate: ____ / ____ / ____   **Female**   **Male**   **Age Group**:   0-17   18-64   65+
Month Day Year

Mailing Address: _____
Street, RR/Fire Number or P.O. Box   City or Village   State   Zip

County of Residence: _____ **Township**: _____

Residential Address: (Complete if different from mailing address)

_____
Street, RR/Fire Number or P.O. Box   City or Village   State   Zip

Home Phone: (____) _____ **Email Address**: _____

Business Phone: (____) _____ Extension: _____

I would prefer to be notified of my holds by: Email   Phone   Text Message

Library (or bookmobile stop) where I would prefer to pick up my holds: _____
(Home Agency)

ACCEPTANCE OF RESPONSIBILITY (Read carefully!)

- I will be responsible for all materials checked out on this card, including materials checked out by others with or without my consent, unless I have previously reported the loss of my card.
- I will report a lost or stolen card, or any change of personal information (name, address, phone, email), immediately.
- I will comply with all library rules and policies.
- I understand that there will be charges for overdue, lost, damaged and stolen library materials.
- I understand that the library provides access to a broad range of resources and that it is my responsibility to judge for myself and or my children or minor dependents what resources are appropriate for my/our personal use.

PATRON SIGNATURE:_____ **Date**: _____

FOR JUVENILES (AGE 0-13), PLEASE COMPLETE:
Parent or Legal Guardian Signature:_____
Please print Parent or Legal Guardian Name: _____

···

FOR LIBRARY STAFF USE ONLY:
Send to: _____ **Home Agency:** _____   **Initial when ID checked:** _____
From: _____   **Photo ID:** _____
                                                    Proof of Current Address:

Sending library check one:

☐ Patron has card with barcode # _____from_____   **New Registration** ☐

☐ Issue card with this barcode and mail to patron   **Address Change** ☐
                                                          Name Change ☐
(Staple barcode here)   **Lost Card** ☐
                                                              Renewal ☐

PIN assigned ☐ **P-STAT:**_____   **Special Expiration Date:** _____

Link Holds Pickup Authorization

Name: _____

Barcode: _____

Signature: _____

Name: _____

Barcode: _____

Signature: _____

Name: _____

Barcode: _____

Signature: _____

Name: _____

Barcode: _____

Signature: _____

STAFF ONLY.   When you add a Hold Pickup Authorization block to a patron's record, you are prompted to add a comment. This is where you should type in the name of the person(s) for whom THIS patron (i.e. the patron displayed in CKO) is permitted to pick up holds.
   COMMENT: for Debbie Dynix and Paul Port

Date entered into computer: _____
Staff initials: _____

Link Holds Pickup Authorization

Name: _____

Barcode: _____

Signature: _____

Name: _____

Barcode: _____

Signature: _____

Name: _____

Barcode: _____

Signature: _____

Name: _____

Barcode: _____

Signature: _____

STAFF ONLY.   When you add a Hold Pickup Authorization block to a patron's record, you are prompted to add a comment. This is where you should type in the name of the person(s) for whom THIS patron (i.e. the patron displayed in CKO) is permitted to pick up holds.
   COMMENT: for Debbie Dynix and Paul Port

Date entered into computer: _____
Staff initials: _____

Link Holds Pickup Authorization

Name: _____

Barcode: _____

Signature: _____

Name: _____

Barcode: _____

Signature: _____

Name: _____

Barcode: _____

Signature: _____

Name: _____

Barcode: _____

Signature: _____

STAFF ONLY.   When you add a Hold Pickup Authorization block to a patron's record, you are prompted to add a comment. This is where you should type in the name of the person(s) for whom THIS patron (i.e. the patron displayed in CKO) is permitted to pick up holds.
   COMMENT: for Debbie Dynix and Paul Port

Date entered into computer: _____
Staff initials: _____

Verona Public Library

LINK HOLDS PICKUP AUTHORIZATION

We understand the library's policy for protecting the privacy of its users and its responsibility for protecting library materials. We authorize the library to allow the listed patrons to pick up each others holds at any LINK library. We understand that the person checking out materials must present his/her own valid library card and that this person will be responsible for the materials he/she has checked out on that card.

Below, print the complete names and library card numbers for each person involved. Return the completed form to the library. Once the form has been received, staff will enter the information into the computer system as soon as possible. (**NOTE:** Notify staff at the checkout desk if the authorization should be cancelled.)

Name: _____

Barcode: _____

Signature: _____

(Over)

Verona Public Library

LINK HOLDS PICKUP AUTHORIZATION

We understand the library's policy for protecting the privacy of its users and its responsibility for protecting library materials. We authorize the library to allow the listed patrons to pick up each others holds at any LINK library. We understand that the person checking out materials must present his/her own valid library card and that this person will be responsible for the materials he/she has checked out on that card.

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Name: _____

Barcode: _____

Signature: _____

(Over)

Verona Public Library

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Below, print the complete names and library card numbers for each person involved. Return the completed form to the library. Once the form has been received, staff will enter the information into the computer system as soon as possible. (**NOTE:** Notify staff at the checkout desk if the authorization should be cancelled.)

Name: _____

Barcode: _____

Signature: _____

(Over)

SCLS ILS Notice of Claims Returned

Date: _____

Patron Barcode: _____   From: _____

Patron Name: _____   Staff Initials: _____

Item Barcode: _____

Item Title: _____

Owning Library: _____ Shelving Location: _____

Call # _____ Collection code: _____

COMMENTS:

Library where returned: _____

        If more than one, list all others:_____

When was item returned: _____

Where was it checked out: _____

DESIGNATED STAFF

☐ **SEARCH ONLY**: Item was NOT marked "Claims Returned"; patron exceeded CR Limit.

☐ Item has been marked "Claims Returned" in the patron's record.

SEARCH/ROUTE LIST:

Verify that the item is still in this patron's Lost Items list. If it is, please search your shelves for this item; it is possible that it was shelved at your library.

Library: _____ stf initials _____ Item was found*/NOT found** date _____

Library: _____ stf initials _____ Item was found*/NOT found** date _____

Library: _____ stf initials _____ Item was found*/NOT found** date _____

Library: _____ stf initials _____ Item was found*/NOT found** date _____

Library: _____ stf initials _____ Item was found*/NOT found** date _____

*found: CKI, waive fines, route item, recycle form.
**NOT found: Complete your search information and route form to next library listed; routing of the forms ends at the owning library.

5/14

Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
PI-2401 (Rev. 01-25)
S. 43.05(4) & 43.58(6)
FOR THE YEAR 2024

INSTRUCTIONS: Complete and return electronic, signed copy of the form and attachments to the library system. Confirm with the library system if printed, signed copies are required.

Board-approved, signed annual reports for 2024 are due to the DPI Division for Libraries and Technology no later than March 1, 2025.

I. GENERAL INFORMATION

1. Name of Library	2. Public Library System
Verona Public Library	South Central Library System

3b. Head Librarian First Name	3c. Head Librarian Last Name	4a. Certification Grade	4b. Certification Type	5. Certification Expiration Date
Stacey	Burkart	Grade 1	Regular	04/30/2025

6a. Street Address	6b. Mailing Address or PO Box	7. City / Village / Town	8a. ZIP	8b. ZIP4	9. County
500 Silent St.	500 Silent St.	Verona	53593	1252	Dane

10. Library Phone Number	11. Fax Number	12. Library E-mail Address of Director
6088457180	(608)845-8917	sburkart@veronapubliclibrary.org

13. Library Website URL www.veronapubliclibrary.org	14. No. of Branches	15. No. of Bookmobiles Owned	16. No. of Other Public Service Outlets
	0	0	0

17. Does your library operate a books-by-mail program?	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53?
No	**No**

20. Square Footage of Public Library	21a. Did your library or a branch move to a new facility during the fiscal year?	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year?	22. UEI Number
33,000	No	No	KWEMRNLKWJG9

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	68	0	0
19b. Number of winter weeks	52	0	0
19c. Summer hours open per week		0	0
19d. Number of summer weeks		0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	3,536	0	0

II. LIBRARY COLLECTIONS		a. Number Owned / Leased	b. Number Added
1. Books in Print		106,662	9,752
2. Physical Subscriptions		189	
3. Physical Audio Materials		4,792	218
4. Physical Video Materials		8,287	377
5. Other Physical Materials		1,416	
6. Total Physical Items in Collection		121,157	

	Purchased solely by the Library	Purchased via a System, Consortium or Cooperative Agreement	Provided by the State
7. E-books	Yes	Yes	No
8. E-serials	No	Yes	No
9. E-audio	Yes	Yes	No
10. E-video	No	No	No
11. Research Databases	Yes	No	Yes
12. Online Learning Platforms	Yes	No	Yes

III. LIBRARY SERVICES

1. Physical Circulation Transactions

a. Total Circulation	b. Children's Materials	c. Other Physical Items
588,188	344,934	12,784

2. Interlibrary Loans

a. Items Loaned *Provided to*	b. Items Received *Received from*
124,954	153,239

(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)	Method for Counting ILL Transactions — Items Loaned to Other Libraries *Provided to*	Total ILL Transactions — Items Borrowed from Other Libraries *Received from*
Integrated Library Systems (ILS)		
WISCAT		
Other (includes OCLC, manual tracking or other methods)		

3. Electronic Content Circulation Transactions

a. E-books	b. E-serials	c. E-audio	d. E-video	e. Children's E-materials	f. Total E-materials
46,103	13,186	50,396	0	9,549	109,685

4. Number of Registered Users

a. Resident	b. Nonresident	c. TOTAL
7,941	9,659	17,600

5. Overdue Fines: No

6. Reference Transactions

a. Method	b. Annual Count
Actual Count	23,248

7. Library Visits

a. Method	b. Annual Count
Actual Count	230,876

8. Uses of Public Internet Computers

a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count
35	33	Actual Count	9,265

9. Uses of Public Wireless Internet

a. Method	b. Annual Count
Actual Count	772,951

LIBRARY PROGRAMS AND ATTENDANCE

Total In-Person and Live, Virtual Statistics by Age

	Young Child (0-5)	Child (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)
Number of Programs	628	312	88	374	2
Total Attendance	17,548	10,370	1,271	3,852	1,175

Total Program Statistics by Program Category

	In-Person On-Site	In-Person Off-Site	Live, Virtual	Pre-recorded	
Number of Programs	1,024	306	74	0	
Total Attendance	24,670	8,984	562		
Total Program Views				0	

Describe the library's in-person programs:

We offer a diverse selection of programs for all ages and both on site and through community outreach.

Which platforms does the library use to host the library's live, virtual programs:

Zoom

Describe the library's live, virtual programs:

We offer ESL classes for adults via Zoom, most other programs are offered in-person.

Which platforms does the library use to host the library's pre-recorded programs:

n/a

Describe the library's pre-recorded programs:

We did not offer any pre-recorded programs.

IV. LIBRARY GOVERNANCE

Library Board Members. *List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.*

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT 1. Christopher	Hopp	510 Lone Pine Way	Verona	53593	christopherjhopp@gmail.co
2. Brandon	Braithwaite	310 Ridge View Trail	Verona	53593	brandon.braithwaite@veron
3. Rikki	Conwell	912 Glenwood Drive	Verona	53593	rikkiconwell@gmail.com
4. Andrea	Frey	509 Military Ridge Drive	Verona	53593	freya@verona.k12.wi.us
5. Kyle	Jones	104 N. Marietta St.	Verona	53593	kyle@kyleandliz.info
6. Karen	Spencer	612 Mahogany Way	Verona	53593	jkzbaksp@tds.net
7. Skyler	Franke				
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					

No. of Library Board Members
Include vacancies in this count

7

V. LIBRARY OPERATING REVENUE
Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
City	Verona	$1,291,669
	Subtotal 1	$1,291,669

2. County

a. Home County Appropriation for Library Services		Subtotal 2a	$1,262,560

a. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Green	$12,315		
Sauk	$400		
Columbia	$1,656		
Iowa	$2,050		
Rock	$747		
		Subtotal 2b	$17,168

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
SCLS Youth Literacy Grant	$523		
b. Funds Carried Forward from Previous Year	$0	c. Other State Funded Program	0
		Subtotal 3	$523

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount
SCLS CE Grants (LSTA)	$1,900
Subtotal 4	$1,900

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
	$0		
		Subtotal 5	$0

6. Other Funds Carried Forward and Expended. Do not include state aid. Report state funds in 3b above.	$0
7. All Other Operating Income	$158,626
8. Total Operating Income *Add 1 through 7*	$2,732,446

9. What is the current year annual appropriation provided by governing body(ies) for the public library?	$1,372,581	
10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)	Yes	

VI. LIBRARY OPERATING EXPENDITURES
Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages Include maintenance, security, plant operations	2. Employee Benefits Include maintenance, security, plant operations
$1,464,288	$408,098

3. Library Collection Expenditures

a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials	Subtotal 3
$144,394	$27,496	$22,241	$0	$194,131

4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.

Provider	Description	Type	Amount
SCLS Overdrive	SCLS	Contract	$14,494
SCLS Overdrive Magazines	SCLS	Contract	$972
SCLS Overdrive Advantage	SCLS	Contract	$1,369
SCLS ILS & Tech	SCLS		$116,769
		Contract	
		Subtotal 4	$133,604

5. Other Operating Expenditures	$532,325
6. Total Operating Expenditures Add 1 through 5	$2,732,446
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?	$1,900

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income
   Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		$0	$0
b. State		$0	$0
c. Municipal		$0	$0
d. County		$0	$0
e. Other		$0	$0

2. Debt Retirement	3. Rent Paid to Municiality/County		Total Revenue	Total Expenditure
$367,478	$0		$0	$0

VIII. OTHER FUNDS
HELD BY THE LIBRARY BOARD

1. Total Amount of Other Funds at the End of Year	$543,705

IX. FUNDS PAID OR TRANSFERRED TO THE
LIBRARY BOARD FINANCIAL SECRETARY

1. Total Amount of Section IX Funds at End of Year	$0

	X. STAFF	

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

   a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position (Local Title)	Job Title (AppendixA)	Type of Staff	Total Annual Wages Paid	Hours Worked per Week
Director / Head Librarian	Library Director / Chief Officer	MLS (ALA)	$104,646	40.00
Asst. Director/Youth Services Team	Deputy / Associate / Assistant Library Director	MLS (ALA)	$93,254	40.00
Head of Reference	Department Head / Coordinator / Senior Manag	MLS (ALA)	$78,198	40.00
Head of Circulation	Department Head / Coordinator / Senior Manag	Librn. no-MLS	$78,957	40.00
Head of Technical Services	Cataloger	MLS (ALA)	$78,226	40.00
Adult Program Coordinator	Librarian (MLS)	MLS (ALA)	$57,420	40.00
Teen Librarian	Librarian (MLS)	MLS (ALA)	$68,831	40.00
Children's Librarian	Librarian (MLS)	MLS (ALA)	$64,294	40.00
Reference Librarian	Librarian (MLS)	MLS (ALA)	$67,861	40.00
Reference Librarian	Librarian (MLS)	MLS (ALA)	$28,710	20.00
Community Engagement Librarian	Community Outreach / Engagement Specialist	MLS (ALA)	$66,115	40.00
Reference Librarian/Communication	Graphic Artist/Designer	MLS (ALA)	$61,596	40.00
Administrative Assistant	Office Support (Intermediate)	Other	$26,581	20.00

	X. STAFF (cont'd.)	

b. Other Paid Staff *See Instructions*

Position (Local Title)	Job Title (AppendixA)	Type of Staff	Total Annual Wages Paid	Hours Worked per Week
Library Assistant - Circulation	Associate Librarian (non-MLS)	Librn. no-MLS	$251,067	224.00
Library Assistant - Reference	Associate Librarian (non-MLS)	Librn. no-MLS	$35,065	16.00
Library Assistant - Youth Services	Associate Librarian (non-MLS)	Librn. no-MLS	$100,224	84.00
Library Assistant- Technical Service	Associate Librarian (non-MLS)	Librn. no-MLS	$33,400	24.00
Library Page	Page/Shelver	Other	$105,176	136.00
Summer Youth Services LTE	Associate Librarian (non-MLS)	Librn. no-MLS	$5,624	5.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff (FTE)	
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a	Include maintenance, plant operations, and security	c. Total Library Staff (FTE)
10.50	9.83	20.33	3.90	24.23

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents *See instructions for definition of nonresident*			397,732

Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	320,669	60,385	381,054
3. Circulation to Nonresidents Living in Another County in the Library System	7,053	5,697	12,750
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	2,280	622	2,902

5. Circulation to All Other Wisconsin Residents	1,026	6. Circulation to Persons from Out of the State	0

7. Are the answers to items 1 through 6 based on actual count or survey/sample?	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?
Actual	No	

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Columbia	667	f. Rock	61
b. Dodge	1	g. Sauk	332
c. Green	4,687	h.	
d. Iowa	528	i.	
e. Jefferson	32	j.	

XII. TECHNOLOGY (Not included in 2024 Report)

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	1	13	8
Total Self-Directed Activity Participation	1,301	3,477	199
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	13	0	35
Total Self-Directed Activity Participation	1	0	4,978

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Julie	Harrison	jharrison@veronapubliclibrary.org

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Tonja	Lepien	tlepien@veronapubliclibrary.org

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH
SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.
A check (X) or a mark in the checkbox indicates compliance with the requirement.

☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].

☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].

☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].

☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].

☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]

☒ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].

☒ The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].

☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].

☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].

☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].

☒ The library annually spends at least $2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
➤	Christopher Hopp	
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
➤	Stacey Burkart	

	STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS	

	County
As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.	Dane

The _____ Verona Public Library _____ Board of Trustees hereby states that in 2024 the _____ South Central Library System _____

Name of Public Library   *Name of Public Library System / Service*

☒   did provide effective leadership and adequately met the needs of the library.

☐   did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

	XV. CERTIFICATION	

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by *Wis. Stat. s. 43.05(14)*, conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
➤	Christopher Hopp	

COMMENTS

SECTION_III
14., In-Person On-Site General Interest Program Attendance
We held an all-ages kickoff event for the Summer Reading Program (kids, teen, adult) as well as a an exhibit opening reception for all ages. We did not have similar general interest programs in previous years.--2025-01-29
General Interest Synchronous Program Attendance
We held an all-ages kickoff event for the Summer Reading Program (kids, teen, adult) as well as a an exhibit opening reception for all ages. We did not have similar general interest programs in previous years.--2025-01-30

Participation in Drop-in Activities for Adults 19+
We offered a series of tech help drop in sessions that weren't well attended--2025-01-23