

AGENDA

**Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593
608-845-7180**

**Wednesday, September 7, 2022, 6:30 p.m.
Library Community Room**

Call to order

- Approval of the Regular Meeting Minutes of 8/3/22
- Review and approval of August 2022 invoices
- Public Comments
- City Council Liaison's report
- Library Director's report
- Old Business
 1. Discussion and possible action regarding the 2023 budget
- New Business
 - None

VPL Board Meeting Minutes
Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593

Wednesday, August 3, 2022, 6:30 p.m.

Present: Bunck, Burkart, Conwell, Cronin, Safarik, Spencer, Voss

Call to order:

Conwell called the meeting to order at 6:32 pm.

Approval of Minutes:

A motion was made by Voss, seconded by Spencer to approve the Regular Meeting Minutes of 7/6/22. Motion carried.

Review and Approval of Invoices:

A motion was made by Voss, seconded by Safarik to approve the July 2022 invoices. Motion carried.

Public Comments:

None

City Council Liaison Report:

Cronin shared that Police Chief Bernard Coughlin will be retiring at the end of August. We discussed the new Verona property assessments and Cronin encouraged residents to use the system put in place through Open Book Meeting – August 23rd, which is a public opportunity to contest an assessment.

Library Director's Report:

Burkart reported that a self-checkout machine has broken and repair was quoted at over \$2000 plus an unknown hourly cost. A new self-checkout machine through EnvisionWare would cost approximately \$3500 with a one-time \$3000 setup fee. South Central Library System uses and generally prefers the EnvisionWare systems. (For context, the original machines cost about \$10,000 – then and now.)

Burkhart reported that the library has scheduled an additional book discussion for *The Firekeeper's Daughter* on August 11th at 6:30pm.

Old Business:

Discussion of the 2023 budget: The board discussed the 2023 library budget with the understanding that final numbers are still weeks away. Discussion included ideas for possible budget increases, including OverDrive, lactation pods and roller shades, as discussed in previous years.

New Business:

Discussion and possible action regarding the Head of Reference Services job description. A motion was made by Voss, seconded by Spencer, to approve edits to the Head of Reference Services job description. Motion carried.

Discussion and possible action regarding the Bulletin Board Policy: Policy was reviewed. A motion was made by Safarik, seconded by Bunck, to approve the Community Bulletin Board Policy as it stands. Motion carried.

Adjournment:

Motion was made to adjourn by Voss, seconded by Spencer. Motion carried.

Meeting was adjourned at 7:23 pm. Next meeting will be held on September 7th at 6:30 pm.

Library board approved:

VERONA PUBLIC LIBRARY
DIRECTOR'S REPORT
August 2022

I. Collection Development

Number of items added and deleted in July 2022.

Item Type	Added	Deleted
Books	792	493
Audio	67	10
Software	3	1
Video/DVD	61	529
Other (kits, etc.)	11	1
Magazines	140	146
TOTAL	1074	1180
YTD	7523	5007

Eleanor created two bookmarks for middle-grade readers, fiction for kids who like Pokemon and Minecraft. They are displayed, along with book options, above the kids' magazines.

Thanks to a donation from a patron, we now have a kit featuring a Tonies system, which is a cube that plays stories and songs when a figurine is placed on top of it.

II. Circulation

July Circulation Statistics

Self-check-outs	34,997
Total check-outs	52,448
Self-check-outs vs. desk	85.69%
May 2021 vs. May 2022	+ 0.44%
Check-ins	39,995
Library cards added	239
Holds placed	11,735

III. Reference

Statistics, July 22 – August 25:

Adult Reference Questions:	959
Children's Reference Questions:	1116
Directional Questions:	321
Test Proctoring:	3 exams
Outer Library Loans:	38 requests
One-on-One Technology Instruction:	97
Personal Archiving Lab Sessions:	2
Computer Use:	731

Meeting Room Use: 411

Library Visits: 15,525

Social Media & Email Engagement:

Facebook: 4,511 followers, 88 posts/events

Twitter: 1,784 followers, 0 tweets

Instagram: 1,363 followers, 5 posts/reels/stories

IV. Personnel and Staff Development

Practicum student Eleanor and Summer Youth Services LTE Christopher Perez each finished their hours in mid-August. They both contributed a lot to the summer reading program this year.

Open positions:

Head of Reference (full-time): in process of being filled

Administrative Assistant (part-time): open

Library Assistant (part-time), held unfilled, position changes proposed in 2023 budget

2 Library Pages (part-time), held unfilled, positions changes proposed in 2023 budget

V. Equipment and Physical Facilities

The kids' puzzles were recently brought back out to the kids' area, along with a balance beam toy and cardboard bricks.

VI. Administration and Internal Operations

The library hosted a volunteer appreciation day on August 29, we had cream puffs in the Community Room for volunteers to enjoy here or take to go.

VII. Marketing and Public Relations

Abby created 41 graphics, 2 logos, and 28 bookmarks/fliers/signs. She has also been working with Marissa on ideas for Library Card Sign-up month in September.

VIII. System and Interagency Cooperation

Leah participated in a staff training day at Waunakee Public Library as part of a teen services panel.

Trudy attended the Verona Area Chamber Ambassador meeting and volunteered at the Verona Area Chamber Golf Outing.

IX. Fundraising

The lifetime amount fundraised for the Verona Public Library endowment is \$335,048. No fundraising events are planned for the fall, but an end of year mailing campaign will be sent in early December.

X. Events, Programs and Exhibits

Kid's Events and Programs:

1000 Books before Kindergarten

14 kids were registered this month, bringing the total number of registrants to 2356.

Summer Reading Program

As of August 25, 1834 kids ages 0 – 11 have registered for the summer reading program.

Ages 0 – 5: 510

Ages 5 – 11: 1324

Prairie Tale

A new Prairie Tale book was installed in early August, "I'm the Biggest Thing in the Ocean" by Kevin Sherry.

Ocean SRP Scavenger Hunt

June – August 25

Pictures from this year's SRP art along with letters were hidden around the children's area for kids to look for. Writing down the letters they found, they decoded a secret message, "Sea of stories," and earned a small prize. One early reader took a guess staff enjoyed: "Sea of...strong guys?"

Participants: 644

Story Times

Indoor Story Times were held June 13 – July 26

Baby Story Time: 7 story times, attendees: 89, average: 13

Toddler Story Time: 13 story times, attendees: 355, average: 27

Preschool Story Time: 13 story times, attendees: 308, average: 24

Total attendance: 752

Outdoor Story Time

June 16 – August 25, behind the library with no registration. The weather cooperated this summer and we never had to cancel for rain.

June 16: 167

July 28: 87

June 23: 126

August 4: 76

June 30: 91

August 11: 144

July 7: 66

August 18: 144

July 14: 82

August 25: 88

July 21: 86

Virtual Story Time

June 14 – August 25 on Tuesday mornings at 10:30. Weekly virtual story times are discontinued this fall due to low participation.

11 story times

Total one-minute views: 192

Average one-minute views: 17

Toddler Art and Play

Tuesday, July 26, 9:30 – 10:00 am

Join us at the library for messy process art and sensory play! Wear clothes that can get messy and drop in for some fun toddler activities. Ages 1-3.

Attendees: 37

Among Us

Tuesday, July 26, 3:00 – 4:00 pm

Ages 8-11. Play Among Us virtually.

Attendees: 6

D&D Basics for Tweens

Thursday, July 28, 3:30 – 4:30 pm (rescheduled)

D&D Basics is a crash course in playing Dungeons and Dragons. You'll leave with a character sheet and a basic understanding of the rules. All experience levels are welcome, but this will be catered toward new adventurers! Ages 8 – 11.

Attendees: 8

Open Art: Pirates

Friday, July 29, 1:00 – 2:00 pm

Drop in and get creative with different art projects each week. Ages 4 - 10.

Attendees: 44

Minecraft Club

Tuesday, August 2, 3:00 – 4:00 pm

Build in Minecraft based on a new theme each session! Ages 6 - 11.

Attendees: 23

Tween Craft: Sharpie Pencil Pouch

Wednesday, July 6, 2:30 – 3:30 pm

Design your own canvas pencil pouch with colorful permanent markers and your creativity. Ages 8-11.

Attendees: 13

Improv Games

Thursday, August 4, 3:30 – 4:30 pm

Join us for a series of wacky, silly improv games. Not sure what improv is? That's OK, we're not sure what we do either! No experience needed, just a willingness to try! Warning: Improv games tend to result in laughter and being seen in silly poses. Join at your own risk. Geared toward ages 8 - 11.

Attendees: 8

Pokemon Club

Thursday, August 11, 4:00 – 5:00 pm

Join fellow Pokémon fanatics for a Pokémon related activity each month. Bring your Gameboy, Switch, or learn to play the trading card game and compete against other kids! Bring your own deck or borrow one of ours. Ages 6 - 11.

Attendees: 28

Open Art: Summer

Friday, August 12, 1:00 – 2:00 pm

Drop in and get creative with different art projects each week. Ages 4 - 10.

Attendees: 21

Read It and Eat: Malamander

Monday, August 15, 3:00 – 4:00 pm

Discuss the novel *Malamander* by Thomas Taylor, plus enjoy activities and snacks related to the book. Ages 8 - 11.

Attendees: 5

Kindermusik

Tuesday, August 16, 10:00 am

The Wonder Studio presents a demo Kindermusik class for ages 0 - 5 and accompanying adult. Come sing, play, and move with us!

Attendees: 30

Ocean STEAM: Lighthouses

Tuesday, August 16, 3:00 – 4:00 pm

Have fun with ocean-themed STEAM activities! We will do 1-2 crafts and learn cool ocean facts. Geared toward ages 6 – 10.

Attendees: 21

Tween Nailed It! Cookies

Wednesday, August 17, 4:00 – 5:00 pm

Inspired by the hit Netflix show. Participants will learn some decorating techniques, build their own frosting masterpiece, and walk away with a tasty treat. Ages 8 - 11.

Attendees: 24

Toddler Art and Play

Tuesday, August 23, 9:30 – 10:00 am

Join us at the library for messy process art and sensory play! Wear clothes that can get messy and drop in for some fun toddler activities. Ages 1-3.

Attendees: 96

Among Us

Tuesday, August 23, 3:00 – 4:00 pm

Ages 8-11 Registration required. Virtual event.

Attendees: 6

Lego Club

Thursday, August 25, 4:00 – 5:00 pm

Join fellow Lego fanatics for challenges and meet-up over Zoom. Ages 6-11.

Attendees: 7

Outdoor Jon Klassen Hat Story Time

Friday, August 26, 10:30 am

Join us for a story time featuring Jon Klassen's hat books! Feel free to wear your own favorite hat. There will be stories and songs for children and their caregivers outdoors. 20 - 25 minutes. Ages 0 - 5.

Attendees: 87

Upcoming Kids' Events

Fall Story Times

Indoor Story Time

September 6 – October 13, in the library community room. (Registration required)

Baby Story Time: Fridays at 10:30 am

Toddler Story Time: Mondays and Wednesdays at 9:30 am

Preschool Story Time: Mondays and Wednesdays at 10:30 am

Sensory Story Time, Thursdays at 9:30 am, starting September 22.

Build communication & friendship skills in a supportive environment. Story time features a visual schedule, yoga, and more. For ages 3-5. (No registration required)

Outdoor Story Time

Thursdays at 10:30 am (No registration required)

Music & Movement Story Time

Tuesday, September 6, 10:30 am

Join us for singing, dancing, instruments, and stories in this active story time for children and their caregivers. Ages 1-5. Masks are encouraged.

Pokemon Club

Thursday, September 8, 4:00 – 5:00 pm

Join fellow Pokémon fanatics for a Pokémon related activity each month. Bring your Gameboy, Switch, or learn to play the trading card game and compete against other kids! Bring your own deck or borrow one of ours. Ages 6 - 11.

Virtual The Day the Crayons Quit Story Time

Tuesday, September 13, 9:30 am

Enjoy stories, songs, and activities about The Day the Crayons Quit by Drew Daywalt! No registration.

Family Art

Thursday, September 22, 4:00 – 5:00 pm

Kids and their caregivers can get creative together with a different art project each month. In September, we will create portraits using oil pastels. Oil pastels are permanent so dress appropriately. Geared towards ages 6-9 with their adult. Adults can attend with more than one child, but children cannot attend alone.

Water Filter Activities

Saturday, September 24, 2:00 - 3:00 pm

What's really in your water? Learn about water resources in our area and do fun STEM activities about water quality and filtration. Presented by AECOM, the City Engineer for the City of Verona. Ages 7 - 10.

Early Reader Book Club

Tuesday, September 27, 4:00 – 4:30 pm

Library staff will read aloud longer books, lead a discussion about them, and we'll do a fun activity together. No pre-reading required. Geared toward children ages 5-7.

Minecraft Club

Thursday, September 29, 4:00 – 5:00 pm

Build in Minecraft based on a new theme each session! Ages 6 - 11. Please note that while it is possible to play on a public server at Minecraft Club, library staff recommend players create their own world to play in on their devices to maximize online safety.

Teen Events:

Teen Escape: Lost at Sea

Monday, July 25

3:00 - 3:45 pm, Group 1, Attendees: 7

4:00 - 4:45 pm, Group 2, Attendees: 10

Teens solved puzzles, found clues, and cracked locks to escape the adventure! They learned about ocean creatures, coastguard survival essentials, land masses, Morse code, and more.

Crafty Tuesday

Tuesday, July 26, 2:00 pm

Teens made dragon eggs from Styrofoam eggs and thumbtacks!

Attendees: 60

Giant Jenga: Choose Your Own Adventure

Monday, August 1, 3:00 – 4:30 pm

Teens progressed through an adventure story by pulling Jenga blocks.

Attendees: 4

Teen Craft: Sharpie Canvas Pouch

Wednesday, August 3, 4:00 – 5:00 pm

Teens decorated a multipurpose canvas zipper pouch with Sharpies.

Attendees: 5

Quidditch

Friday, 8/5, 10:00 – 11:00 am

Participants played muggle quidditch, a game involving skills from ultimate, dodgeball, and more!

Attendees: 6

Crafty Tuesday

Tuesday, August 9, 2:00 pm

Teens decorated canvas pouches with Sharpies.

Attendees: 31

Teen Gaming

Wednesday, August 10, 3:00 – 4:00 pm

Teens faced off on the Nintendo Switch together and played board games.

Attendees: 10

Teen Outdoor Movie: Indiana Jones and the Last Crusade

Friday, August 12, 8:45 – 10:45 pm

Kids snacked and watched *Indiana Jones and the Last Crusade* on a giant screen in our parking lot.

Attendees: 10

Lawn Games & Frozen Treats

Monday, August 15, 3:30 – 4:30 pm

Kids played lawn games behind the library while enjoying some frozen treats.

Attendees: 4

Teen Nailed It! Cookies

Wednesday, August 17, 4:00 – 5:00 pm

Teens decorated cookies with frosting and other fun toppings, centered on a theme.

Attendees: 19

Upcoming Teen Events:

Teen Gaming

Wednesday, September 7, 4:15 – 5:00 pm

Snack and play board games, face off on the Nintendo Switch or SNES, or bring your own device.

Crafty Tuesday

Tuesday, September 13, 4:00 pm

Stop by Teen Central for DIY projects. Create throughout the week, as supplies last.

Adult Classes & Events:

Distance Learning English Classes for Adults

Beginner Level, Monday, July 18, Attendees: 5

Beginner Level, Monday, July 25, Attendees: 6

Beginner Level, Monday, August 1, Attendees: 5

Beginner Level, Monday, August 8, Attendees: 6

Beginner Level, Tuesday, August 16, Attendees: 1

Intermediate Level, Tuesday, July 19, Attendees: 7

Intermediate Level, Tuesday, July 26, Attendees: 8

Intermediate Level, Tuesday, August 2, Attendees: 6

Intermediate Level, Tuesday, August 9, Attendees: 6

Intermediate Level, Tuesday, August 16, Attendees: 4

Pet First Aid and When to Call a Veterinarian

Monday, July 25, 6:30 - 7:30 pm

Dr. Jackie Forcey, from True Veterinary Care, LLC, discussed how to assess your pet, their wounds and issues that may arise at home and how to know when to call your veterinarian or when to go to the emergency clinic.

Attendees: 20

Library Yarn Club

Fiber art enthusiasts joined together to learn new techniques, exchange ideas, or find inspiration for their next project.

Wednesday, July 27, Attendees: 8

Wednesday, August 10, Attendees: 9

Wednesday, August 24, Attendees: 8

Madison Flute Choir Performance

Tuesday, August 2, 6:30 - 7:30 pm

The Madison Flute Club performed using instruments from piccolo to contrabass flute.

Attendees: 34

Senior Case Management Outreach

Monday, August 8, Drop in between 1:00 – 2:00 pm

A case manager from the Verona Senior Center was available to answer questions and provide resources for older adults and their caregivers.

Attendees: 1

Stress Busters: Strategies To Cope With Modern Life Challenges

Wednesday, August 10, 6:30 - 7:30 pm

Co-owners, Nisa Giaquinto and Sarah Dimick, from Zen Ed: Wellness InSight, shared strategies to help cope with stress, as well as an opportunity to practice, both during the program and at home with an included workbook.

Attendees: 5

Chocolate World Tour

Wednesday, August 17, 6:30 - 7:30 pm

Stan Kitson, chocolatier at Driftless Chocolates, shared five country's chocolate story for a chocolate tasting.

Attendees: 15

Smartphone Photography I

Monday, August 22, 6:00 - 8:00 pm

Tricia LaPointe, photographer and instructor at Wisconsin Union Wheelhouse Studios, gave an introduction to smartphone photography, including, shooting, editing via Snapseed, and uploading the final product.

Attendees: 37

Upcoming Adult Classes & Events

Adult Summer Reading Program 2022

June 1 – August 31

Visit veronapubliclibrary.beanstack.org and/or get the Beanstack Tracker app to create an account starting June 1. Log every hour of reading you do (up to 20 hours total) and enter to win a \$50 gift card to a Verona business. Funded by the Friends of the Verona Public Library.

Senior Case Management Outreach

Monday, September 12, Drop in between 1:00 – 2:00 pm

A case manager from the Verona Senior Center will answer questions and provide resources for older adults and their caregivers. Information on Medicare/Medicaid, nutrition, housing, assistance in the home, and resources in Verona and Dane County will be available.

Distance Learning English Classes for Adults

Mondays 6:00 - 8:00 pm, Beginner, Beginner, September 12 - December 5

Tuesdays 6:00 - 8:00 pm, Intermediate, Intermediate, September 13 - December 6, 2022

This free group English class is offered mostly online using Zoom. You will practice speaking, listening, reading, writing and new vocabulary in English. Students will receive free English textbooks, at their level, in the mail. Presented in partnership with Literacy Network.

Introduction to the Art of Bonsai

Tuesday, September 13, 6:00 - 8:00 pm

Members of the Madison-WI based Badger Bonsai Society will discuss the history of bonsai and how this centuries-old art form has made its way into the popular culture today and present examples of the basic design and styling aspects. You will gain a greater appreciation of bonsai and how easily you can get started in this hobby. A bonsai will be given away as a door prize.

Library Yarn Club

Wednesday, September 14 & 28, 4:30 - 6:00 pm

If you enjoy knitting, crochet, embroidery, or another needlecraft, please join us at a new twice-monthly, drop-in stitching circle hosted by the library. Meet up with other fiber art enthusiasts, learn new techniques, exchange ideas, or find inspiration for your next project. All skill levels welcome.

Basic Sourdough: Starter Creation, Maintenance, and Demonstration

Tuesday, September 20, 6:30 - 7:30 pm

Learn how to make fresh bread at home with Anna Holland, baker and owner of Double Dutch Sourdough. This hands-on demonstration will walk you through basic sourdough methods including creating and maintaining a sourdough starter. You'll leave with practical knowledge about creating a great sourdough loaf of bread and how to troubleshoot potential pitfalls. Participants will get their own jar of mature sourdough starter to use at home. Registration required. Class size limited to 20 participants.

Meet the Artist Simona Aizicovici

Saturday, September 24, Drop-in 10:00 -12:00 pm

Meet artist Simona Aizicovici and view her Pressed Flower Art Exhibition on display September 21 - October 17.

Exploring Wisconsin's Crown Jewel: The Ice Age National Scenic Trail

Wednesday, September 28, 6:30 - 7:30 pm

As the Ice Age Trail Alliance kicks off the 3rd Annual Mammoth Hike Challenge during the month of October join, Dane County Chapter Volunteer, Mark Graczykowski, for an introductory presentation to the Ice Age National Scenic Trail. Wisconsin is blessed with a 1,200 mile long footpath that winds through our glacial landscape from Potawatomi State Park in Door County to Interstate Park just over the St. Croix River from Minnesota, with several of its best miles located right here in Verona. We will highlight some of the best hikes both in Dane County and across Wisconsin to get everyone ready for a hike along the yellow blazes.

Exhibits

Pressed Flower Art Exhibition by Simona Aizicovici

September 21 – October 17

“My love for nature is reflected in my art. My pictures are not painted with watercolor or oil but with pressed flowers, grasses, and leaves, as well as with things that, at first glance, might not symbolize beauty: peels from fruits or vegetables, bark, fluff, straw, weeds, moss, or roots. I choose them to best represent what I want. In a way, I give them a new life as part of a beautiful picture, in which they can achieve perfect harmony. Using these miracles of nature I can artistically express my feelings and create paintings that represent my ideas.”

We Will Always Be Here: Wisconsin’s LGBTQ+ Historymakers – Traveling Display

November 2 – 29

We Will Always Be Here: Wisconsin’s LGBTQ+ Historymakers explores the stories of Wisconsin’s LGBTQ+ history makers through profiles of eight individuals across a wide spectrum of identities who have helped to empower others to make a positive change in the world. Meet some of our LGBTQ+ visionaries, change makers, and storytellers in the new traveling display featuring artwork by nipinet landsem.

Outreach Events

Outreach story times:

Total daycare story time presentations: 17

Prairie Oaks Book Group

Thursday, July 28, and Thursday, August 25, 1:00–2:00 pm

The group read *Still Life* by Louise Penny in July and *Things You Save in a Fire* by Katherine Center in August.

Attendees: 6, 7

Books ‘n Booze at Wisconsin Brewing Company

Thursday, July 28, and Thursday, August 25, 6:00–7:00 pm

The group met at Wisconsin Brewing Company in July to discuss *They Called Us Enemy* by George Takei. In August, the group met indoors due to the weather, and discussed *Recursion* by Blake Crouch.

Attendees: 10, 6

Senior Center Book Group

Wednesday, August 10, 10:00–11:00 am

The group discussed *The Art Forger* by B.A. Shapiro.

Attendees: 9

Noel Manor Book Group

Friday, August 12, 10:30–11:30 am

The group met to discuss *The High Tide Club* by Mary Kay Andrews

Attendees: 6

Four Winds Book Group

Tuesday, August 16, 10:00–11:00 am

The residents met to discuss *The Night Fire* by Michael Connelly.

Attendees: 5

Book Bike Events

Music on Main, July 22, 5:30–7:00 pm, attendees: 29

Farmers Market, July 27, 3:00–6:00 pm, attendees: 61

National Night Out, August 2, 5:00–8:00 pm, attendees: 149

Verona Splash Pad, August 9, 10:30–12:30 pm, attendees: 16

Hometown Preschool, August 10, 4:15–5:15 pm, attendees: 49

Big Apple Learning Academy, August 16, 4:00–5:30 pm, attendees: 47

Once Upon a Time, August 17, 3:00–5:30 pm, attendees: 61

Country Grove Preschool, August 23, 4:00–5:15 pm, attendees: 20

To date this summer, 14 new library cards have been made at book bike events.

Upcoming Outreach Events

Stoner Prairie Back to School Night

Tuesday, August 30, 4:30–6:30 pm

Marissa and Mia will be doing library card sign ups at back to school night.

Senior Center Book Group

Wednesday, September 14, 10:00–11:00 am

The group will be reading *Clap When You Land* by Elizabeth Acevedo.

Books 'n Booze at Wisconsin Brewing Company

Thursday, September 22, 6:00–7:00 pm

The group will be discussing *Mexican Gothic* by Silvia Moreno-Garcia.

Four Winds Book Group

Tuesday, September 27, 10:00–11:00 am

The residents will meet to discuss *The Horsewoman* by James Patterson and Mike Lupica.

Prairie Oaks Book Group

Thursday, September 29, 1:00–2:00 pm

The group will be reading *The Lost Apothecary* by Sarah Penner.