

**VPL Board Meeting Minutes**  
*Library Board of Trustees-Verona Public Library*  
*500 Silent Street Verona, WI 53593*

**Wednesday, May 6, 2020, 6:30 p.m.**  
**Virtual Meeting**

Present: Conwell, Huemmer, Sohail, Ryan, Hopp, Cronin, Kurth, Burkart

**Call to order:**

Hopp called the meeting to order at 6:42p.m.

**Approval of Minutes:**

A motion was made by Kurth, seconded by Huemmer to approve the Regular Meeting Minutes of 03/04/2020. Motion carried.

**Review and Approval of Invoices:**

A motion was made by Huemmer, seconded by Conwell to approve the March and April 2020 invoices. Motion carried.

**Public Comments:**

None

**City Council Liaison Report:**

Cronin updated the board regarding the finalization on two candidates for fire chief post. She also shared about the great response received from the small business community regarding the small business grants that are being given by the city. There have been about 70 applicants for the grants. The city council will be making the decisions regarding the candidates that meet the criteria set by the city. She also reported that the city has received 6 proposals for Sugar Creek site. She further added that the city has created COVID-based leaves for the essential city workers. Cronin also shared about a large number of votes were casted via absentee ballots during the Spring elections.

**Library Director's Report:**

Burkart reported that the response for online Storytime has been great. The teen and adult online programs are showing less participation as compared to the usual attendance. The library staff are working on ideas to increase the participation. Apart from 7 library staff, all the employees are working in some capacity for the library. She also shared a great response for curbside pickups and the response for the virtual 5K run.

**Old Business:**

None

**New Business:**

*1. Discussion and possible action regarding the 2020 Adjacent County Reimbursement Requests: A motion was made by Sohail, seconded by Huemmer to approve the 2020 Adjacent County Reimbursement Requests. Motion carried. The agreement will be signed by president Hopp.*

*2. Discussion of library closure and curbside pick-up service due to COVID-19: Burkart shared about the great response for curbside pickups that started after “Safer-at-Home” part II order was*

issued. She added that half of the library employees are scheduled for the curbside pickups in 2 shifts (8am – 1pm and 1pm – 6pm). The patrons are given 10 minutes slots each for the books pickup that they have requested earlier. Burkart further discussed with the board the reopening scenarios, the measures needed to keep the library staff and the patrons safe and the possible virtual summer programs.

***3. Discussion and possible action regarding OverDrive Advantage:*** A motion was made by Huemmer, seconded by Conwell to approve the allocation of \$5,000 to the general SCLS OneDrive Advantage service. Motion carried.

***4. Discussion and possible action regarding temporary assignments of library***

***Employees:*** The director and the board discussed the city LTE jobs offered for outdoor public works. These jobs are offered for the city employees who are unable to get their fulltime hours as a temporary assignment. The library employees who are interested in these LTE assignments will be paid through the library budget and will be able to keep their employment at the library.

**Adjournment:** Meeting adjourned at 7:36 p.m.