

VPL Board Meeting Minutes
Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593

Wednesday, May 1, 2019, 6:30 p.m.
Library Phone Number 608-845-7180

Present: Napier, Conwell, Sohail, Hopp, Cronin, Kurth, Burkart
Absent: Ryan

Call to order:

President Napier called the meeting to order at 6:35 p.m.

Approval of Minutes:

A motion was made by Kurth, seconded by Hopp to approve the Regular Meeting Minutes of 04/03/19. Motion carried.

Review and Approval of Invoices:

A motion was made by Napier, seconded by Hopp to approve the April 2019 invoices. Motion carried.

Public Comments:

None

City Council Liaison Report:

Cronin introduced herself as the new City Council liaison. She updated the board about the hiring progress for the new city administrator.

Library Director's Report:

Burkart reported about the number of 5K run registrations with 50 children and 263 adults. There are 35 sponsors for the event. She also updated the board regarding the Easter Sunday attendance. Very few visitors came in and only 60 books were checked out which is significantly low as compared to library usual average.

Old Business:

1. ***Discussion and possible action regarding the Public Computer Use and Electronic Device Use Policy:*** A motion was made by Napier, seconded by Conwell to adopt the amended Public Computer Use and Electronic Device Use Policy. Motion carried.

2. ***Preliminary discussion of 2020 library budget:*** The board discussed the three options of adding Sunday hours of operation throughout the year and a marketing position for the library. The board also discussed the need of adding furniture, bookshelves and new hotspots. It was tabled for further discussion until the next board meeting.

New Business:

1. *Discussion and possible action regarding the Library Assistant Job Description:* A motion was made by Sohail, seconded by Kurth to approve the Library Assistant Job Description. Motion carried.

Adjournment: Meeting adjourned at 7:25 p.m.

Library Board approved 6/5/19